

**CITY OF SILVER LAKE COUNCIL MEETING
CITY HALL
Thursday, January 5, 2023
5:30 P.M.**

ORDER OF BUSINESS MEETING

Pledge of Allegiance

Public Comments

Minutes

Financial Report

Appropriation Ordinance

Business Items:

1. Capital Improvement Transfer Resolution
2. Utility Reserve Transfer Resolution
3. Golf Cart Ordinance Discussion
4. Salary Ordinance
5. Camping Ordinance Discussion
6. Lagoon Options
7. Madore Street Easement
8. Police Department Spending Requests
9. Monthly Police Report
10. Monthly Public Works Report

****PLEASE NOTE: This agenda is subject to additions or changes as may be necessary.

Draft
City of Silver Lake
REGULAR SESSION MINUTES
Monday, December 19, 2022

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The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening December 19, 2022, at 5:30 PM with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson and Larry Ross (5). Also present was Public Works Assistant Bill Berndt, Police Chief Marc McCune, City Clerk Liz Steckel, and Assistant Clerk Marie Beam.

A motion was made by Councilmember Bryant to approve the minutes of the December 5, 2022 meeting as written. The motion was seconded by Councilmember Fisher and carried.

Claim vouchers in the amount of 15393.88 dollars were submitted for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. A motion was made by Councilmember Ross and seconded by Councilmember Fisher that said Ordinance be accepted as read and was then placed on final passage by a roll call of the following vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson and Larry Ross (5). With no further discussion, Ordinance was declared passed and was given No. 2548.

A motion was made by Councilmember Pegram to approve the hiring of Cary Deiter as our new Public Works Utility Superintendent, at the salary approved by Council, effective January 1, 2023. The motion was seconded by Councilmember Ross and carried.

Assistant Clerk Beam presented options for end-of-year budget management to Council. A motion was made by Councilmember Fisher to transfer 30000.00 dollars from the General Fund, as well as 35000.00 dollars from the Law Enforcement Fund, for a total of 65000.00 from General Operating, into the Capital Improvement Fund. Mayor Mack Smith confirmed that there were no concerns from Police Chief McCune regarding the Law Enforcement Fund transfer. The motion was seconded by Councilmember Bryant and carried.

A motion was made by Councilmember Fisher to transfer 40000.00 dollars from the Waterworks Fund, into the Utility Reserve Fund. The motion was seconded by Councilmember Ross and carried.

Councilmember Bryant made a motion to reinvest a Certificate of Deposit that matured on December 19, 2022 at Silver Lake Bank for a ten (10) month term at a rate of 3.10%. The motion was seconded by Councilmember Pegram and passed. The interest earned from this CD is applied to the General Fund.

Council directed Police Chief McCune to send notifications of his intents to purchase a ballistic shield and computers in 2023, at prices provided on current bids.

Public Works Assistant Bill Berndt reported to Council on the 2-inch water main break, stating that RDR did a great job.

Part-Time Police Officer Gage Steckel gave Council his Letter of Resignation. Councilmember Ross made a motion to accept the resignation. The motion was seconded by Councilmember Bryant and passed.

Police Chief McCune informed Council that he has begun a background check for an applicant for the Police Administrative Position.

City Clerk Steckel presented a Temporary Road Closure to Council on behalf of Casa Hernandez, for the parking spaces in front of 205 Railroad Street, from December 14, 2022 through January 5, 2023 A motion was made by Councilmember Fisher to approve the closure. The motion was seconded by Councilmember Pegram and carried. Mrs. Steckel thanked the Public Works team members for helping make our downtown look outstanding.

Councilmember Fisher discussed the water main break that occurred on December 10, 2022. Fisher pointed out that a number of shut-off valves that we have did not work as they were supposed to. Fisher discussed the possibility of some strategic repairs in the upcoming year, that could utilize the Utility Reserve Fund. Councilmember Fisher also mentioned current issues that the City has with our lagoon and the possibility of hiring divers to remove a turtle guard.

The next meeting is scheduled for Thursday, January 5th, 2023, at 5:30 PM. The following meeting will be Wednesday, January 18, 2023, at 5:30 PM.

With no further business to come before Council, Councilmember Ross moved to adjourn the meeting at 6:04 PM. Councilmember Fisher seconded the motion, and with no further discussion, the motion carried.

Liz Steckel, City Clerk

THE 2022 CITY OF SILVER LAKE BUDGET SUMMARY THROUGH 12/31/2022
December 31, 2022

((((((((((((BUDGETED FUNDS))))))))))))

NON-BUDGETED FUNDS

APPROPRIATION

2022	ORDINANCE NUMBER	BUDGETED TOTAL	GENERAL FUND	GENERAL (Law)	GENERAL (Street Department)	GENERAL (Park)	GENERAL (Street Lighting)	WATERWORKS (Water/Sewer/Utility)	SPECIAL HIGHWAY	DARE	BUDGETED ACCOUNTS MONTHLY	NON-BUDGETED FUNDS			APPROPRIATION TOTAL EXPENDITURE ALL FUNDS
												ARPA (not in total)	CAPITAL IMPROVEMENT EQUIP. RESERVE (not in total)	UTILITY RESERVE (not in total)	
STARTING BALANCES—		\$1,441,054.00	\$263,000.00	\$ 406,700.00	\$79,000.00	\$ 7,000.00	\$10,000.00	\$517,000.00	\$126,500.00	\$3,854.00	\$1,441,054.00	214,284.24	324695.67	380764.9	
AMOUNT SPENT - 1/3/2022	2515	6,094.63	1,273.19	2,225.37	0.00	0.00	0.00	4,596.07	0.00	0.00	0.00	0.00	0.00	0.00	8,094.63
AMOUNT SPENT PAYROLL - 1/3/2022	2515-P	32,760.00	5,122.48	12,450.44	2,879.70	0.00	0.00	12,307.38	0.00	0.00	0.00	0.00	0.00	0.00	32,760.00
AMOUNT SPENT - 1/19/2022	2517	9,883.52	2,602.56	993.80	0.00	77.50	179.50	6,030.16	0.00	0.00	0.00	0.00	0.00	0.00	9,883.52
AMOUNT SPENT PAYROLL - 1/19/2022	2517-P	13,211.10	1,173.44	5,804.85	1,377.10	0.00	0.00	4,855.71	0.00	0.00	63,949.25	0.00	0.00	0.00	13,211.10
AMOUNT SPENT - 2/7/2022	2518	101,242.26	2,588.28	43,371.21	1,024.16	0.00	0.00	438.92	53,819.69	0.00	0.00	0.00	0.00	0.00	101,242.26
AMOUNT SPENT PAYROLL - 2/7/2022	2518-P	30,288.91	2,897.72	13,268.12	2,766.34	0.00	0.00	0.00	11,356.73	0.00	0.00	0.00	0.00	0.00	30,288.91
AMOUNT SPENT - 2/21/2022	2519	11,846.30	2,099.73	5,501.49	1,083.53	56.50	644.87	2,460.18	0.00	0.00	156,261.23	0.00	2,950.00	0.00	11,846.30
AMOUNT SPENT PAYROLL - 2/21/2022	2519-P	12,883.76	1,075.20	5,739.38	1,377.11	0.00	0.00	4,692.07	0.00	0.00	0.00	0.00	0.00	0.00	12,883.76
AMOUNT SPENT - 3/7/2022	2520	7,364.99	3,410.81	1,848.33	0.00	0.00	0.00	2,105.85	0.00	0.00	0.00	0.00	41.25	0.00	7,406.24
AMOUNT SPENT PAYROLL - 3/7/2022	2520-P	30,664.89	2,936.90	13,354.48	2,766.33	0.00	0.00	11,607.18	0.00	0.00	0.00	0.00	0.00	0.00	30,664.89
AMOUNT SPENT - 3/21/2022	2522	22,348.39	3,157.21	7,009.88	1,188.03	86.50	647.84	10,258.93	0.00	0.00	0.00	0.00	0.00	0.00	22,348.39
AMOUNT SPENT PAYROLL - 3/21/2022	2522-P	12,931.14	1,090.82	5,753.58	1,377.11	0.00	0.00	4,709.63	0.00	0.00	73,309.41	0.00	0.00	0.00	12,931.14
AMOUNT SPENT - 4/4/2022	2524	9,911.94	1,769.09	4,296.67	0.00	0.00	0.00	3,846.18	0.00	0.00	0.00	0.00	793.20	0.00	10,705.14
AMOUNT SPENT PAYROLL - 4/4/2022	2524-P	33,449.91	5,253.18	12,478.58	2,976.73	0.00	0.00	12,741.42	0.00	0.00	0.00	0.00	0.00	0.00	33,449.91
AMOUNT SPENT - 4/18/2022	2525	23,075.19	4,419.19	534.02	0.00	87.50	181.50	17,852.98	0.00	0.00	0.00	0.00	11,800.00	0.00	34,875.19
AMOUNT SPENT PAYROLL - 4/18/2022	2525-P	12,931.12	1,090.81	5,753.57	1,377.11	0.00	0.00	4,709.63	0.00	0.00	79,368.16	0.00	0.00	0.00	12,931.12
AMOUNT SPENT - 5/2/2022	2527	42,564.40	28,236.99	2,950.59	1,111.75	300.00	476.46	9,331.11	157.50	0.00	0.00	0.00	1,147.15	39,331.12	83,042.67
20AMOUNT SPENT PAYROLL - 5/2/2022	2527-P	31,078.42	3,009.07	12,596.68	2,821.20	0.00	0.00	12,651.47	0.00	0.00	0.00	0.00	0.00	0.00	31,078.42
AMOUNT SPENT - 5/16/2022	2528	64,921.53	58,051.36	774.63	0.00	732.72	0.00	5,362.82	0.00	0.00	0.00	0.00	0.00	0.00	64,921.53
AMOUNT SPENT PAYROLL - 5/16/2022	2528-P	13,071.00	1,090.85	5,753.56	1,419.07	0.00	0.00	4,807.52	0.00	0.00	151,635.35	0.00	0.00	0.00	13,071.00
AMOUNT SPENT - 6/6/2022	2529	20,572.44	5,611.14	2,124.08	4,503.67	2,943.79	650.50	4,739.26	0.00	0.00	0.00	0.00	970.46	0.00	21,542.90
AMOUNT SPENT PAYROLL - 6/6/2022	2529-P	32,527.78	3,030.23	13,422.14	2,931.63	0.00	0.00	13,143.78	0.00	0.00	0.00	0.00	0.00	0.00	32,527.78
AMOUNT SPENT - 6/20/2022	2530	20,841.63	10,286.77	3,934.80	2,400.00	712.47	182.50	3,325.09	0.00	0.00	0.00	0.00	4,087.72	0.00	24,929.35
AMOUNT SPENT PAYROLL - 6/20/2022	2530-P	12,931.12	1,090.80	5,753.57	1,377.11	0.00	0.00	4,709.64	0.00	0.00	86,872.97	0.00	0.00	0.00	12,931.12
AMOUNT SPENT - 7/6/2022	2531	12,713.36	3,922.75	2,200.70	1,348.22	11.97	474.15	4,755.57	0.00	0.00	0.00	0.00	1,387.02	0.00	14,100.38
AMOUNT SPENT PAYROLL - 7/6/2022	2531-P	34,814.54	5,414.46	13,382.61	2,896.18	0.00	0.00	13,121.29	0.00	0.00	0.00	0.00	0.00	0.00	34,814.54
AMOUNT SPENT - 7/18/2022	2532	3,284.18	256.11	1,118.56	0.00	99.50	180.50	1,629.51	0.00	0.00	0.00	0.00	1,019.03	0.00	4,303.21
AMOUNT SPENT PAYROLL - 7/18/2022	2532-P	13,046.71	1,100.48	5,803.41	1,389.09	0.00	0.00	4,753.73	0.00	0.00	63,858.79	0.00	0.00	0.00	13,046.71
AMOUNT SPENT - 8/1/2022	2533	44,397.34	3,867.73	1,660.13	1,152.51	0.00	493.93	37,223.04	0.00	0.00	0.00	0.00	0.00	0.00	44,397.34
AMOUNT SPENT PAYROLL - 8/1/2022	2533-P	31,020.11	3,053.70	12,389.41	2,839.10	0.00	0.00	12,737.90	0.00	0.00	0.00	0.00	0.00	0.00	31,020.11
AMOUNT SPENT - 8/15/2022	2534	94,951.59	1,190.25	943.24	0.00	105.50	180.50	2,932.10	89,600.00	0.00	0.00	0.00	411.55	0.00	95,363.14
AMOUNT SPENT PAYROLL - 8/15/2022	2534-P	13,046.75	1,100.53	5,803.40	1,389.09	0.00	0.00	4,753.73	0.00	0.00	183,415.79	0.00	0.00	0.00	13,046.75
AMOUNT SPENT - 9/7/2022	2537	21,052.45	5,166.75	2,801.29	1,140.57	0.00	488.82	11,334.64	0.00	120.38	0.00	0.00	0.00	0.00	21,052.45
AMOUNT SPENT PAYROLL - 9/7/2022	2537-P	30,527.02	3,055.51	12,076.24	2,830.74	0.00	0.00	12,564.53	0.00	0.00	0.00	0.00	0.00	0.00	30,527.02
AMOUNT SPENT - 9/19/2022	2538	20,933.19	4,225.94	6,369.11	3,247.10	104.50	1,817.55	5,168.99	0.00	0.00	0.00	0.00	0.00	0.00	20,933.19
AMOUNT SPENT PAYROLL - 9/19/2022	2538-P	13,046.73	1,100.53	5,803.41	1,389.08	0.00	0.00	4,753.71	0.00	0.00	85,559.39	0.00	0.00	0.00	13,046.73
AMOUNT SPENT - 10/3/2022	2539	10,119.47	2,054.59	4,817.77	231.98	0.00	0.00	2,894.10	0.00	121.03	0.00	0.00	0.00	0.00	10,119.47
AMOUNT SPENT PAYROLL - 10/3/2022	2539-P	34,132.38	5,412.69	13,235.20	2,825.15	0.00	0.00	12,659.34	0.00	0.00	0.00	0.00	0.00	0.00	34,132.38
AMOUNT SPENT - 10/17/2022	2540	15,788.36	2,479.92	475.31	0.00	112.50	182.50	3,463.13	9,075.00	0.00	0.00	194,950.00	0.00	0.00	210,738.36
AMOUNT SPENT PAYROLL - 10/17/2022	2540-P	13,046.72	1,100.54	5,803.41	1,389.09	0.00	0.00	4,753.68	0.00	0.00	73,086.93	0.00	0.00	0.00	13,046.72
AMOUNT SPENT - 11/7/2022	2541	11,312.11	3,293.58	2,358.80	2,390.05	0.00	0.00	3,049.31	0.00	220.37	0.00	0.00	0.00	0.00	11,312.11
AMOUNT SPENT PAYROLL - 11/7/2022	2541-P	30,650.34	3,020.31	12,205.04	2,854.90	0.00	0.00	12,570.09	0.00	0.00	0.00	0.00	0.00	0.00	30,650.34
AMOUNT SPENT - 11/21/2022	2543	10,913.51	3,329.61	2,955.75	1,704.34	96.50	182.50	2,644.81	0.00	0.00	0.00	0.00	0.00	0.00	10,913.51
AMOUNT SPENT PAYROLL - 11/21/2022	2543-P	15,707.79	1,100.53	5,803.39	2,187.40	0.00	0.00	6,616.47	0.00	0.00	68,583.75	0.00	0.00	0.00	15,707.79
AMOUNT SPENT - 12/5/2022	2546	11,964.31	2,891.81	1,907.25	0.00	0.00	0.00	6,342.42	0.00	822.83	0.00	0.00	0.00	0.00	11,964.31
AMOUNT SPENT PAYROLL - 12/5/2022	2546-P	36,620.88	3,454.33	17,622.46	2,428.66	0.00	0.00	13,115.43	0.00	0.00	0.00	0.00	0.00	0.00	36,620.88
AMOUNT SPENT - 12/19/2022	2548	15,393.88	3,539.71	1,354.63	1,299.73	92.50	494.40	8,142.02	0.00	470.89	0.00	0.00	0.00	0.00	15,393.88
AMOUNT SPENT PAYROLL - 12/19/2022	2548-P	10,577.64	1,106.98	5,819.91	638.59	0.00	0.00	3,012.16	0.00	0.00	74,556.71	0.00	0.00	0.00	10,577.64
TOTAL EXPENDED	TOTALS:	\$1,160,457.73	\$ 218,607.16	\$ 332,404.25	\$74,329.25	\$ 5,619.95	\$7,896.94	\$421,012.18	\$ 98,832.50	\$ 1,755.50	\$ 1,160,457.73	194,950.00	\$24,607.38	\$39,331.12	1,419,346.23
TOTAL PERCENT SPENT		80.53%	83.12%	81.73%	94.09%	80.29%	78.97%	81.43%	78.13%	45.55%	80.53%	BALANCE	BALANCE	BALANCE	
BALANCE		\$ 280,596.27	\$ 44,392.84	\$ 74,295.75	\$ 4,670.75	\$ 1,380.05	\$ 2,103.06	\$ 95,987.82	\$ 27,667.50	\$ 2,098.50	\$ 280,596.27	\$19,334.24	\$300,088.29	\$341,433.78	
PERCENT REMAINING		19.47%	16.88%	18.27%	5.91%	19.72%	21.03%	18.57%	21.87%	54.45%	19.47%				

MONTHS PAST IN 2022 12
PCT PAST IN 2022 100%
MONTHS REMAINING IN 2022 0
PCT REMAINING IN 2022 0%

City of Silver Lake



Resolution 2023-01

Be It Resolved, by the undersigned City Council of Silver Lake, Kansas, that a portion of the free and unencumbered balance remaining in the 2022 Waterworks Fund of the City of Silver Lake, Kansas after all legal claims, purchase orders, and obligations of whatever nature have been charged against said fund, but not to exceed the amount of **\$40,000**, shall be transferred into the **Utility Reserve Fund**.

Adopted by the Governing Body of the City of Silver Lake this 5th day of **January, 2023**.

MACK SMITH, Mayor

Attest:

LIZ STECKEL, City Clerk

City of Silver Lake



Resolution 2023-02

Be It Resolved, by the undersigned City Council of Silver Lake, Kansas, that a portion of the free and unencumbered balance remaining in the 2022 General Operating Fund of the City of Silver Lake, Kansas after all legal claims, purchase orders, and obligations of whatever nature have been charged against said fund, but not to exceed the amount of **\$65,000 (\$30,000 from the General Fund and \$35,000 from the Law Enforcement Fund)**, shall be transferred into the **Capital Improvement Fund**.

Adopted by the Governing Body of the City of Silver Lake this 5th day of **January, 2023**.

MACK SMITH, Mayor

Attest:

LIZ STECKEL, City Clerk

City of Silver Lake



ORDINANCE NO. 2549

**AN ORDINANCE RELATING TO SALARIES AND
COMPENSATION OF OFFICERS AND EMPLOYEES OF THE
CITY OF SILVER LAKE, KANSAS, AND AMENDING
ORDINANCE NO.
2547 AND ALL OTHER ORDINANCES OR
PARTS OF ORDINANCES IN CONFLICT THEREWITH**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SILVER LAKE, KANSAS:

Section 1. Ordinance No. 2547 is hereby amended to read as follows:

(A) City Clerk, yearly	\$42,818.53
Assistant Clerk, yearly	\$40,572.92
(B) Public Works Superintendent, yearly	\$55,826.23
Public Works Assistant, yearly	\$47,144.63
Part-Time Public Works Employee/hourly	\$ 16.89
Part-Time Public Works Employee/hourly	\$ 16.99
Part-Time Light Custodian, monthly	\$ 425.53
(C) Chief of Police, yearly	\$61,775.79
Full-Time Police Officer, yearly	\$50,121.05
Part-Time Police Officer/hourly	\$ 20.81
Part-Time Police Administrative Assistant/hourly	\$ 15.00
Municipal Judge, monthly	\$ 364.76

Section 2. Ordinance No. 2547 is hereby amended.

Section 3. Effective Date. This salary shall become effective **January 1st, 2023.**

PASSED BY THE COUNCIL, this 5th day of **January, 2023.**

APPROVED BY THE MAYOR, this 5th day of **January, 2023.**

MACK SMITH, Mayor

ATTEST:

Liz Steckel, City Clerk

City of Silver Lake



ORDINANCE NO. _____

AN ORDINANCE PROHIBITING "CAMPING"

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SILVER LAKE, KANSAS:

SECTION 1. Whereas the City Council has found, after consideration of the matter, that persons are "camping" upon public and private property within the City, either by seeking temporary shelter and sleeping out-of-doors in public places or upon private property, or are sleeping in cars or vehicles upon public or private property. These activities are being pursued in a manner that harms the aesthetics, sanitation, public health and safety of the City and its citizens. These activities are not being pursued as a recreational activity but as a replacement for regular housing.

SECTION 2. The Code of the City of Silver Lake is hereby amended by addition to the Public Offense Code, Section 6.24 as follows:

- (1) For the purposes of this section, "camping" is defined as:
 - (a) Sleeping or otherwise being in a temporary shelter out-of-doors; or
 - (b) Sleeping out-of-doors; or
 - (c) Sleeping in an automobile or other non-recreational vehicle in an area not designated by the City as an area for camping, nor private property licensed with the City as being a business engaged in camping services for recreational vehicles.
- (2) Camping is prohibited on all public property, except as may be specifically authorized by the city council.
- (3) Camping is prohibited on all property in the City used for residential purposes; provided, however, that camping is permitted on such property with the permission and consent of the property owner, or the owner's authorized agents.
- (4) It shall be insufficient for purposes of arrest or prosecution of a violation of the ordinance for a person merely to be upon city property during night time or early morning hours, in absence of evidence that the person is sleeping inside a tent, sleeping bag, vehicle or other temporary shelter.
- (5) That persons found to be in violation of this Ordinance shall be subject to prosecution in Municipal Court with any penalty assessed pursuant to City Code Section 1-116. Each day a violation shall continue shall be considered a separate offense.

SECTION 3. This ordinance shall take effect and be in force from and after its passage, approval and publication as provided by law.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this _____ day of _____ 2023.

Attest:

MACK SMITH, Mayor

LIZ STECKEL, City Clerk

City of Silver Lake



ORDINANCE NO _____

**AN ORDINANCE LIMITING THE OCCUPATION AND/OR USE
OF CAMPERS AND RECREATIONAL VEHICLES AS RESIDENCES WITHIN
THE CITY OF AUBURN, KANSAS**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SILVER LAKE, KANSAS:

SECTION 1. Whereas the City Council has found that persons are residing in campers and recreational vehicles on private property within the City, and that this use is in violation of the zoning codes of the City and otherwise harms the aesthetics, sanitation, public health and safety of the City and its citizens. These activities are not being pursued as a recreational activity but as a replacement for regular housing.

SECTION 2. The City Code is amended by adding the following provisions:

- (a) The occupation or use of campers and recreational vehicles on private property is prohibited, except as provided in this section.
- (b) For the purposes of this section, occupation or use of a camper or recreational vehicle is defined as allowing persons to reside in, sleep within or otherwise inhabit the noted vehicles. It is presumed that if a recreational vehicle is connected to power or wastewater systems that the same is being occupied or used in violation of this ordinance.
- (c) It is irrelevant, for the purposes of this ordinance, that the persons residing in the camper or recreational vehicle are related to the property owner, or that the property owner is not the owner of the camper or recreational vehicle.
- (d) A property owner may obtain a temporary permit to allow a limited occupation or use of a recreational vehicle or camper on the owner's property. The request for a permit must be completed and submitted to the City Clerk 30 days in advance of the proposed use, and the owner must provide or comply with all of the following requirements:
 - (1) The proposed temporary use cannot exceed 30 days, and only one request per property owner can be submitted per year.
 - (2) The name and permanent address of all persons engaged in the temporary use shall be disclosed. No permit may be applied for if the occupancy will be for more than four (4) people, unless an exception is requested and granted by the City Council, upon evidence that the recreational vehicle is suited for such increased occupancy.
 - (3) The property owner shall provide information as to whether the camper or vehicle will be connected to utilities, and the location of the proposed connections. In addition, in occupations for more than 48 hours, the property owner shall detail how any human waste or sewage shall be disposed of. Any use that improperly uses city services or facilities shall be denied.
 - (4) The permit shall allow, and the property owner shall agree to allow, city officers or employees to inspect the camper or vehicle prior to the use, and to inspect the same during the use upon reasonable evidence that the same is not in compliance with this ordinance.
 - (5) Payment of a \$30.00 application fee.

(e) That property owners or persons found to be in violation of this Ordinance shall be subject to prosecution in Municipal Court with any penalty assessed pursuant to City Code Section 1-116. Each day a violation shall continue shall be considered a separate offense.

SECTION 3. This ordinance shall take effect and be in force from and after its passage, approval and publication as provided by law.

PASSED AND APPROVED, by the governing body of the City of Silver Lake this ____ day of _____, 2023.

MACK SMITH, Mayor

Attest:

LIZ STECKEL, City Clerk



P.O. Box 226 • Seneca, KS 66538 • 785/336-3760
FAX 785/336-2751 • <http://www.krwa.net>

December 1, 2022

Bill Berndt
City of Silver Lake
P.O. Box 92
Silver Lake, KS 66539

RE: Wastewater System Operations

Dear Bill,

As requested, I met with you, Willie Smith, Ron Taylor, and Gary Ross on November 7th to discuss operations of the lagoon system. We discussed basic operations and went to the lagoons for hands-on operations of the lagoons.

While there, we found that the pipe to Cell No.2 was plugged. This was determined due to the depth of Cell No. 1 being at approximately 6 feet and Cell No. 2 at less than 5 feet.

We discussed how to clear the blockage and what to look for in the future. We also discussed that Cell No. 1 was possibly short-circuiting as the influent is flowing into the cell on the northwest corner and the cell is discharging to Cell No. 2 on the southwest corner of the cell. Ideally, the flow would enter the northeast structure and provide more detention time to break down and treat the waste entering the cell.

I met with you and Gary again on November 28th for more operations information. You had the contractor clean the plugged line in Cell No. 2, and you mentioned that when the line was cleaned and flowing, you noted fresh feces in the pipe flowing to Cell No. 2. This is proof that cell no. 1 is short-circuiting. I have never seen that in my experience. That would be an obvious sign of short-circuiting of Cell No. 1.

We discussed several options on how to correct the short-circuiting. You were going to contact a diving contractor to see if they could remove the turtle guard from the influent pipe on the northeast corner of Cell No. 1. This pipe is also placed in a poor position as it is on the bottom of the cell. Removal of the turtle guard would prevent debris from catching and allow for the best operation of the treatment system.

If this option is not feasible, as the divers may not want to dive in wastewater, the other option is to use the discharge pipe installed for a future cell in the northeast structure. This would require the installation of an elbow and pipe to flow to the northeast corner of Cell No. 1. This option may require an engineer to design. Since it is already installed KDHE may allow you to hire a contractor to install the pipe and elbow with the drawing of the proposed installation.

We also reviewed two of your system's lift stations, and I provided operational recommendations for these, such as cleaning the level controllers as recommended by the manufacturer.

I will also return on December 12th to assist you in taking samples for your discharge permit requirements. We also discussed minor changes to the discharge pipe to allow proper sampling. The change would be to enlarge the upper portion of the discharge pipe to allow samples to be quickly taken without concern of getting a bad sample by scrapping the side as is possible with the present discharge design.

I also provided you with contact information for KRWA staff to assist you with water treatment and distribution questions.

USDA Rural Development provided funding for this work through a contractual agreement between the National Rural Water Association and KRWA to assist Kansas's public water supply and wastewater systems. Don't hesitate to contact me at (785) 562-7336, or call the KRWA office at (785) 336-3760, should you need further assistance. For news, information, training schedules, and more about KRWA programs, visit the KRWA website at www.krwa.net

Sincerely,

Charlie

Charlie Schwindamann
Wastewater Tech

c: Liz Steckel, City Clerk
Anthony Lewis, KDHE, Lawrence
Ryan Eldredge, KDHE, Topeka
Dan Fischer, USDA, Topeka

City

From: Tim O <toblender@gmail.com>
Sent: Wednesday, December 28, 2022 9:30 AM
To: City
Subject: Clearing of trees (see Attached photo)
Attachments: Property photo.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning,
Can the trees be removed in the highlighted area of the attached photo on Lake street?
It would allow me access to the back of my property without having to drive across my neighbor's property.
I would love some gravel to go along with it but at least clearing the trees would be very beneficial.
Thank You for your consideration.

Tim Oblender
417 Madore St.
Silver Lake, KS 66539



Contact Us

12/25/2022 Monday

GIS and Mapping Appraiser

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JKAS: WeSpring...

Microsoft 365 s...

login - WeSpring...

Employee Portal

JKAS SANDBOX

A Heat List - Power...

Pathways - Vend...

MASTER Course Up...

BookSign Logon - E...

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WeSpring - Client...

MyA311P

Other front...

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Property Search v2.06

Steele County KS

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Appraisal Search

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**Silver Lake Police Department
January 5, 2023
SPENDING REQUESTS:**

- New patrol car (Used from KHP) to replace 2015 Chev Tahoe \$31,500 (Budgeted \$35,000)
- Ballistic Shield, Godfrey's Tactical Supply \$4,620.24 (Budgeted \$5,000)
- Laptop Computer, Century Business Technologies \$1,993.06
- Desktop Computer, Century Business Technologies \$1591.70 (Budgeted \$4,000 for IT)

SILVER LAKE POLICE DEPARTMENT
 ACTIVITY REPORT FOR: ALL OFFICERS
 MONTH AND YEAR: DEC 2022

TRAFFIC STOPS		TOTALS
Tickets:		4
Warnings:		24
DUI Investigation:		
DUI Arrests:		
No. of Vehicle Stops:		27
ARRESTS		
Felony:		
Misdemeanor:		
WARRANTS		
Served:		
NCIC Hit:		
ACCIDENTS		
Injury:		
Non-Injury:		
OTHER TYPES OF CALLS		
Animal:		1
Assist Other Agencies:		10
Suspicious Persons/Vehicles:		11
Assist Public:		45
Disturbance:		4
Fire/Medical:		1
Juvenile:		1
UTV/MUT Inspections:		
Vandalism:		
Burglary:		
Theft:		1
Civil Standbys:		
Mental Health Issues:		9
Alarms:		
Commercial Vehicle Stops/Inspections:		
UTV/MUT Violations:		

Month: December 2022

Public Works
Monthly Report

Activity	Quantity	Remarks
WATER PUMPED	2,657,600	
WATER LEAK MAIN	1	2" main leak at the alley south of 307 W Railroad
WATER LEAK SERVICE	1	Was not our side. Was in the laundry building at 308 Chestnut.
SEWER BACKUP	0	
LOCATES	3	
BUILDING PERMITS	0	
LAGOON REPORT		
PUMPED TO LAGOON	2,208,600	
WATER SAMPLES	2	Both results were good.